



**TRIBAL ISAC**  
INFORMATION SHARING & ANALYSIS CENTER

# Tribal-ISAC Charter

## About and Mission

The Tribal Information Sharing and Analysis Center (Tribal-ISAC), a division of not-for-profit Tribal Share, Inc., is the platform for cyber threat information sharing, threat prevention, protection, community response, and a managed and trusted collaboration with other government agencies and industry ISACs for the nation's tribal governments and their operations and enterprises. The Tribal-ISAC provides a safe and secure environment for the nation's federally recognized sovereign Native American tribal governments, all of their operations and enterprises, including Alaska Native communities, villages and organizations ("**Tribe(s)**"), to share security threat information, to share best practices, and is the conduit for security information sharing among Tribes.

The mission of the Tribal-ISAC is to improve the overall security posture of Tribes with an emphasis on cyber security, but including all-hazard threats and risks. Collaboration and information sharing among members, with trusted managed sharing between other industry ISACs, the U.S. Department of Homeland Security (DHS) and private sector partners are the keys to success.

Tribes encompass a wide range of operations that often include services for government, tribal membership, health and social services, education, housing, energy, communications, food and agriculture, land management and a wide array of enterprises including a large presence in gaming & hospitality.

The Tribal-ISAC provides a central resource for gathering information on cyber threats to critical infrastructure and two-way secure and trusted sharing of information between the nations Tribes in order to identify, protect, detect, respond and recover from attacks on public and private critical infrastructure. The

Tribal-ISAC provides security information along with education and outreach aimed at reducing risk to the nation's Tribes cyber and physical infrastructure.

The Tribal-ISAC is a managed access point for the nation's Tribes to gain access and partner with additional resources available from other federal, State, local, tribal and territorial agencies and organizations. The Tribal-ISAC will endeavor to work closely with other organizations, such as the National Council of ISACs, Department of Homeland Security, Multi State-ISAC and other industry ISACs as well as other public and private sector entities to build trusted relationships to further enhance our collective security and cyber security posture.

## Principles of Conduct

As part of the membership in the Tribal-ISAC, each Tribal-ISAC Member understands that the following principles of conduct will guide their actions:

- Agree to the above-stated common Mission;
- Agree to the Tribal-ISAC's philosophy of collaboration and cooperation and will work collaboratively with all entities within their tribe to further promote the collective mission of the Tribal-ISAC;
- Agree to share appropriate information between and among the Members to the greatest extent possible;
- Agree to recognize the sensitivity and confidentiality of the information shared and received;
- Agree to protect all sensitive and confidential information received from other Members by taking all necessary steps at least as great as the precautions each Member takes to protect its own confidential information;
- Agree to transmit sensitive data to other Members only through the use of agreed-upon secure methods.

## Membership

There shall be two categories of Tribal-ISAC membership, "Tribal-ISAC Member" and "Associate Member". An organization shall be eligible for Tribal-ISAC

membership provided the organization meets the following requirements for a category:

## Tribal-ISAC Member

1. An individual that is employed directly by a Tribe they represent. Membership can include individuals supporting either cyber or physical security and;
  - a. Have at least partial responsibility for security threat, risk, governance or compliance.
  - b. In a position that can and will access, share and secure information both within their own Tribe and into and out of the Tribal-ISAC
2. Accepted the Tribal-ISAC Membership Terms and Conditions and executed a Tribal-ISAC Membership Agreement.
3. Maintain a paid Tribal-ISAC membership as defined in the Tribal-ISAC Membership Agreement.
4. Tribal-ISAC Membership may be granted by Formal Vote of the Steering Committee to individuals that do not meet one or more of the above criteria but require member level access and participation to support the efforts of the Tribal-ISAC or a specific Tribal-ISAC Member such as contract security providers, security analysts and the TribalHub support team.

## Associate Member

1. Associate Member (AM) Membership is for individuals not employed directly by a Tribe. The AM Membership is intended to allow, on a case-by-case manner, a managed and restricted level of access to the Tribal-ISAC for tribal industry security vendors, other related federal, State or local agency staff or any organization that the Tribal-ISAC Steering Committee determines is beneficial to allow AM Membership.
2. Each individual AM Membership will first be reviewed and approved by the Tribal-ISAC Steering Committee during their regular meetings.

3. Executes the Tribal-ISAC Associate Membership Agreement and pays the membership fee as defined in the AM Agreement.
  - a. The Associate Membership will include restrictions, limitations and additional requirements not associated with full Tribal-ISAC Membership. These will be clearly defined in the individual Associate Membership Agreement as defined and approved by the Steering Committee.

## Definitions

1. Member: refers to either a Tribal-ISAC Member or Associate Member.
2. Primary Tribe: a single federally recognized tribe, a single Alaska Native Community or a single Alaska Native Corporation
3. Primary Member: a current Tribal-ISAC Member that is a designated (voting) individual representing a Primary Tribe.
4. Chair: this individual is appointed by the Tribal Share Board for initial and subsequent terms. Chair directs the day-to-day functions of the Tribal-ISAC and coordinates activities, planning and funding with the board, committee(s) and members.
5. Tribal-ISAC Steering Committee Member: refers to a Tribal-ISAC Member who is elected by the membership to assist in governance, operations or special projects for the Tribal-ISAC.
6. Formal Vote: refers to an official vote for which it is announced in advance that votes will be counted. A formal vote can occur at the Steering Committee level or among the Primary Members as necessary or required. This may occur during the course of a meeting or via email balloting.
7. TribalHub: refers to TribalHub LLC, the founders of both Tribal Share, Inc and the Tribal-ISAC, providing administrative support, communication, member management, marketing and event management services to the Tribal-ISAC.

## Representation

1. Each Primary Tribe may appoint (3) three Primary Members to officially represent them on the Tribal-ISAC.
  - a. Up to one Primary Member that works directly for and is representing a Tribe within:

- i. Government
  - ii. Health
  - iii. Enterprises (including gaming)
2. Associate Members are not voting members of the Tribal-ISAC
3. A Tribe may designate as many individuals (according to the Tribes membership level as defined in the Membership Agreement) as it would like to participate as Members in the Tribal-ISAC and attend meetings and functions as appropriate.
4. A roster of Members will be maintained by the Chair as well as information identifying each Primary Member.
5. Tribal-ISAC meetings are open to all current Members.
6. Tribal-ISAC Members may recommend and with the Chair's approval, invite guests to attend Tribal-ISAC meetings.
7. Meetings may provide opportunities for Members to make recommendations. Voting on such recommendations will be by a simple majority of the individuals participating in the vote.
8. The Tribal-ISAC Chair or designee will determine when meeting minutes and other Tribal-ISAC developed documents may be released beyond the Tribal-ISAC membership.

## Tribal-ISAC Steering Committee

There shall be a five (5) member Steering Committee (SC) for the Tribal-ISAC. Any Tribal-ISAC Member may be nominated to service on the SC. There may only be one member per Primary Tribe elected to the SC. Attention should be given to represent Tribes of various sizes and capabilities whenever possible on the SC.

- The Tribal-ISAC SC Chair will be the current Tribal Share Chair
- The Tribal-ISAC Chair and Members will endeavor to create a diverse SC which is representative of:
  - Government or tribal member services
  - Tribal health
  - Tribal enterprises

- One (1) additional non-voting member representing TribalHub to provide administrative duties, updates, information and organizing support and marketing around SC initiatives.
- A maximum of three (3) additional non-voting Tribal-ISAC individuals may be invited by the then current SC members to attend any SC meeting to provide expertise and support decision making such as legal, technical, grants, etc.

**The SC role and responsibilities are:**

1. The term of SC members is two (2) years, except for the Chair.
2. Initial and end-of-term SC members will be voted upon by the Primary Members in Formal Vote. If an SC member leaves before the end of a term, is formally removed for cause or is no longer a Tribal-ISAC Member or employed by a Tribe, their seat will be appointed by the Chair for the remainder to the term of the SC member they are replacing.
3. Terms will be staggered so that two of the four SC member seats will be voted on each year. There is no term limit for serving on the SC.
4. The SC will vote on matters brought to its attention coming from any work groups or the members at large. Each Committee member will have one vote on matters presented by the Chair for vote by the SC, with a tie vote being broken by the Chair. A simple majority will be sufficient to carry the vote.
5. The SC will meet monthly by phone/webcast or in person. Only SC members, assigned Tribal-ISAC support staff and invited guests are allowed to attend SC meetings.
6. SC members are expected to be ambassadors for the Tribal-ISAC by promoting and supporting its mission, by participating in other activities of the Tribal-ISAC, and by encouraging other Tribes to join and participate in the activities of the organization.
7. SC members must be willing and able to attend monthly conference call/webcasts.
8. The SC will help to form, develop and approve the goals of any required workgroups.
9. The SC will propose ideas for webinars, events and future initiatives
10. The SC will review and approve the Tribal-ISAC budget each fiscal year, and participate in identifying new funding opportunities.

11. The SC will review and approve new third party Agreements for Tribal-ISAC support services not included in a prior approved budget.
12. The SC will be responsible for advising the Chair on strategic direction of the Tribal-ISAC.

## Workgroups

The Tribal-ISAC may appoint workgroups or subcommittees to deal with specific matters. At least one member of the workgroup will be a Steering Committee Member or assigned support resource of the Tribal-ISAC. Other members will be Tribal-ISAC Members and may include subject matter experts from entities that are not Members of the Tribal-ISAC.

## Document Management

Any changes made to this charter will be done by a formal majority vote of the SC members voting.

- Original Charter Adopted February 2021